

17796 Industrial Circle NW ■ Elk River, MN 55330
Phone: 763-241-8703 ■ Fax: 763-633-1380
www.spectrumhighschool.org

BOARD MINUTES

Date: October 20th, 2011 Scheduled Time: 5:30 PM

Attendance:

Position	Committee Member	Arrive	Depart
Chair	Dave Lucas	Present	
Vice-Chair	Mike Wiyninger	Present	
Treasurer	Brenda Schulze	Present	
Secretary	Eric Bubna	Present	
Member	Sara Peloquin	Present	
Member	Rob Rogers	Present	
Member	Kerry Jerred	Present	
Ex-Officio	Vanessta Spark	Present	
Ex-Officio	Patty Jorris	Absent	
Advisor	Rick Peterson	Present	

- 1. Meeting called to order at 5:31 with quorum present
- 2. Betty Jo McCarty discussion on role of nominating committee
- 3. Consent Agenda
 - a. <u>Motion by Bubna to accept the consent agenda along with the minutes from September 22, 2011, seconded by Rogers, passed by voice vote.</u>
- 4. Public Input
 - a. Sharon Hall, a teacher at Spectrum, addresses question about Spectrums existing committees.
- 5. Facilities update



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- a. The punch list will be worked on Friday the 21st of 2011. Acoustic will be discussed as well. Chemistry lab is becoming a big issue. The fire marshall was here and some items needed to be addressed before lease aid could be released. Athletic field will be excavated in the following weeks.
- 6. Director's Report
 - a. Discussion on MCA results and grad level
 - b. Motion by Bubna to accept the report seconded by Peloquin, passed by voice vote.
- 7. Report on Closed Board of Directors Meeting
 - a. There was a closed meeting on October 17th for reasons of attorney client priviledged information.
- 8. Approve Final By-Law
 - a. <u>Motion to approve the final by-laws by Rogers, seconded Bubna, passed by voice vote.</u>
- 9. Approval Hi-Tech Server Contract
 - a. <u>Motion by Bubna to approve the contract with HiTech Computer Solutions to lease servers pending</u> review by Jon Cairins, seconded by <u>Wiyninger</u>, passed by voice vote.
- 10. Approval of Grant Writers
 - a. Motion by Rogers to approve contract with grant writer, seconded by Schulze, passed by voice vote.
- 11. Annual Report
 - a. Motion by Bubna approve the report, seconded by Peloquin, passed by voice vote.
- 12. Policy change
 - a. <u>Motion by Bubna to table all policy change discussion until the November meeting, seconded by Rogers,</u> passed by voice vote.
- 13. Planning Operation Calendar Example
 - a. Motion by Wiyninger to accept the template, seconded by Bubna, passed by voice vote.
- 14. Election of Building Company Member
 - a. <u>Motion by Bubna to nominate Brenda Schulze. Motion by Peloquin to close nominations, seconded by</u>

 Jerred, passed by voice vote.



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- b. <u>Motion by Bubna to elect Brenda Schulze to the Building Company, seconded by Peloquin, passed by voice vote.</u>
- c. Vanessta Spark submitted her resignation from the building company and Rick Peterson was appointed to the building company.

15. Budget Report

- a. Motion by Peloquin to accept the finance committee minutes from the September Meeting, seconded by Bubna, passed by voice vote.
- b. Motion by Bubna to accept the financial statements, seconded by Wiyninger, passed by voice vote.
- c. <u>Motion by Peloquin to accept October finance committee minutes</u>, seconded by Bubna, passed by voice vote.
- 16. Input for next agenda.
- 17. Motion by Schulze to adjourn the meeting, seconded by Bubna, passed by voice vote. Meeting adjourned at 8:18