

Board Meeting

Agenda

Thursday, June 28, 2018 – 5:30 p.m.

Key

* = attachment included in
Board meeting materials

Italicized = Action Required

I. Call to Order

II. Reading of the Vision and Mission Statement

III. Conflict of Interest Check

IV. Board Agenda* (approval)

V. Consent Agenda (approval)

A. Interim Financial Transactions (none)

B. Important Documents and Policies

- 2017-2018 Annual Safety Drill Reports* (*acceptance*)
 - 6th Grade Building
 - High School Building
- Annual Designation of Authority Items – BergankDV* (*approval*)
- Annual Pledge of Allegiance Policy* (*approval*)
- Field Trip Policy* (*approval*)
- 3rd Party Billing* (*approval*)
- Amended Spectrum High School Bylaws* (*approval*)

C. SHS Board Meeting Minutes – May 17, 2018* (*approval*)

VI. Employee Introduction & Recognition

None

VII. Public Input and Student Input

Speakers are limited to 5 minutes each and must state their name and address for the record. The Board reserves the right to limit time or extend time for a speaker at its sole discretion.

VIII. Ongoing Business

A. Phase V Expansion Project Update

B. College & Career Center Update

C. Budget Report

1. Finance Committee Meeting Minutes
 - a. No meeting was held in June
2. May, 2018 Financials/Management Report* (*approval*)
3. FY19 Legislative Update* (discussion)

D. Executive Director's Report* (*acceptance*)

E. Committee Reports

1. School Improvement Team/World's Best Workforce Committee
 - a. None

IX. Old Business

None

X. New Business

- A. Annual Insurance Review* -- Mr. Andrew Krane
- B. Seating of Newly Elected Board Members
 - Tom Sagstetter – Parent Member, term ending June 30, 2021
 - Bert Sepulveda – Parent Member, term ending June 30, 2021
- C. Acknowledgement and Gratitude for Paula Bernard's service as a parent member of the Board.
- D. Election of Officers
 - Board Chair
 - Vice Chair
 - Treasurer
 - Secretary
- E. Public Hearing – Binder Fee Resolution* (*approval*)
- F. Three Rivers Foundation Grant Resolution* (*approval*)
- G. 2017-2018 Q-Comp Annual Report* (*approval*)
- H. FY19 Northstar Bus Lines, LLC Contract* (*approval*)
- I. FY19 Indigo Contract* (*approval*)
- J. Friends of Spectrum, Inc. 501(c)(3) Legal for Good Retainer & Fee Agreement* (*approval*)

XI. Charter School Updates & Training

- A. Data Practices Training

XII. Board Goals 2017-2018 (approved by the Board on July 27, 2017)

A. 2017-2018 School-Wide/VOA Contract Goals

- 1. By May, 2018, the percentage of all students enrolled on October 1 in grades 6-11 at Spectrum High School who earn an achievement level of Meets the Standards or Exceeds the Standards on all **Math** state accountability tests (MCA, MOD, MTAS) will increase by **1.5 percentage points** to a minimum score of **64.5%**.
- 2. By May, 2018, the percentage of all students enrolled on October 1 in grades 6-11 at Spectrum High School who earn an achievement level of Meets the Standards or Exceeds the Standards on all **Reading** state accountability tests (MCA, MOD, MTAS) will increase by **2 percentage points** to a minimum score of **74.4%**.
- 3. By May, 2018, the percentage of all students enrolled on October 1 in grades 6-11 at Spectrum High School who earn an achievement level of Meets the Standards or Exceeds the Standards on all **Science** state accountability tests (MCA, MOD, MTAS) will increase by **2 percentage points** to a minimum score of **58.4%**.

B. 2017-2018 Board Goals

In addition to the school-wide academic goals stated above, the Board will pursue the following non-academic goals for the 2017-2018 school year:

- 1. By January, 2018, the Board will develop a succession plan and recruitment procedure for potential board members. **Completed**
- 2. By May, 2018, the Board will develop a process for establishing ongoing planning for Charter School Updates and Training to include the specific areas the Board will be trained.
- 3. By May, 2018, the Board will complete a thorough and in-depth review of the Strategic Plan 2019 for the purpose of amending/adjusting, as needed. **Completed**

XIII. 2017-2018 Board Calendar and Next Meeting Agenda Input – June 28, 2018

- A. 2018-2019 Executive Director Goals
- B. 2018-2019 Board Goals
- C. 2018-2019 Spectrum Building Company Board of Director's Roster Review
- D. Acknowledgement of Meeting Dates/Times (4th Thursday, unless otherwise indicated, at 5:30 p.m.) for 2018-2019 School year



17796 Industrial Circle NW ■ Elk River, MN 55330
Phone: 763-241-8703 ■ Fax: 763-633-1380
www.spectrumhighschool.org

- E. Director Conflict of Interest
- F. Director's Code of Conduct
- G. Board Ad-Hoc Committee Assignments
- H. 2019 VOA-MN School Network Conference – January 10-11, 2019
- I. Non-sponsored Sports Lettering
- J. FY19 Annual Meeting Date (discussion/decision)
- K. FY18 Climate Survey Results
 - Parent
 - HS Student
 - MS Student
 - Staff
- L. 18-19 Student Handbook
- M. 18-19 Employee Handbook

XIV. Adjournment

As a standing practice, the Spectrum Building Company Board of Directors will meet immediately following the Spectrum High School Board of Directors Meeting, if needed.