

Spectrum High School Board Meeting Minutes

Date: September 28, 2017
Scheduled Time: 5:30 p.m.

Attendance:

Position	Name	Arrive	Depart
Chair	Dave Lucas	Present – 6:10 p.m.	
Vice Chair	Tom Sagstetter	Present	
Secretary	Jessica Kemnitz	Present	
Treasurer	Kathy Reed	Present	
Member	Rob Bergfalk	Absent	
Member	Scott Gangl	Present	
Member	Paula Bernard	Absent	
Executive Director	Dan DeBruyn	Present	
Financial Advisor	Nick Taintor, BerganKDV	Present	6:55 p.m.
Staff	Dawn Sorenson	Present	
High School Principal	Mark Leland	Present	6:50 p.m.
Middle School Principal	Greg Heinecke	Present	6:50 p.m.
Coor. of Curr. and Instr.	Emily Patnode	Present	6:50 p.m.
Attorney	Craig Kepler	Present	5:50 p.m.
Guest	Jennifer Knapp	Present	

I. Call To Order: 5:30 p.m.

II. Reading of Vision and Mission Statements

III. Conflict of Interest Check

Vice Chair Sagstetter called for conflict of interest acknowledgement. None noted.

IV. Board Agenda

Mr. DeBruyn inquired about re-ordering the agenda to allow for Mr. Kepler, as well as Mr. Leland, Mr. Heinecke, and Ms. Patnode to present earlier in the agenda.

On a motion duly made and seconded, Reed/Gangl, the Spectrum High School Board of Directors unanimously approved the September 28, 2017 meeting agenda as amended.

V. Consent Agenda

A. Interim Financial Transactions – None

B. Important Documents and Policies

- Amended 6th Grade Building Emergency Policy
- Amended 7-12th Grade Building Emergency Policy
- 2017-2018 Staff Roster
- 17-18 Annual MDE IoWA Resolution
- 2017-2018 Testing Schedule
- MDE Special Education Certificate of Achievement
- 2016-2017 Annual/WBWF Report

- 2016-2017 Extended Time Revenue Year End Certification
 - 2017-2018 Amended Executive Director Review Policy and Timeline (information only)
- Mr. DeBruyn shared that the 2017-2018 Amended Executive Director Review Policy and Timeline will be presented for approval at the October meeting of the Board.

Following discussion, on a motion duly made and seconded, Reed/Kemnitz, the Spectrum High School Board of Directors unanimously approved the consent agenda items as listed in section B and as presented.

C. Spectrum Board Meeting Minutes – August 31, 2017

On a motion duly made and seconded, Reed/Kemnitz, the Spectrum High School Board of Directors unanimously approved the minutes of August 31, 2017 as presented.

VI. Employee Introduction & Recognition

Mr. DeBruyn introduced Middle School Principal Greg Heinecke and Coordinator of Curriculum and Instruction, Emily Patnode, to the Board. Mr. Heinecke and Ms. Patnode each shared their background and experience prior to coming to Spectrum, as well as their excitement and enthusiasm for their new positions.

VII. Public and Student Input

It was noted that parent Jennifer Knapp was in attendance at the meeting.

VIII. Old Business

None

IX. Ongoing Business

A. Phase V Expansion Project Update

1. Phase 1 Environment Surveys

Mr. DeBruyn reminded the Board that the Phase I Environmental surveys have been ordered and are underway as part of the overall bonding process. Mr. DeBruyn will continue to keep the Board abreast of any information necessary relating to the Phase I surveys as it becomes available.

2. Authorizing Resolution

Mr. Kepler provided an in-depth explanation of the proposed authorizing resolution before the Board and its purpose. Mr. DeBruyn noted that the resolution should be amended to include the 10 acre parcel of land the Board is intending to purchase. Mr. Kepler noted the request, will update the resolution to include the 10 acre parcel of land language, and will disseminate an amended copy for signature. He suggested the Board consider approving the resolution as amended. Ms. Sorenson will collect the signatures of all Board members after the amended resolution is received.

The amended resolution reads as follows:

**RESOLUTION OF THE BOARD OF DIRECTORS OF
SPECTRUM HIGH SCHOOL**

The undersigned, constituting at least a quorum of the Members of the Board of Directors of Spectrum High School, a Minnesota non-profit corporation (the “Charter School”), do hereby duly adopt the following resolutions at a

meeting properly noticed for such purpose. All capitalized terms below shall have the same meaning assigned to such terms in the Indenture of Trust (the “**Indenture**”) between the City of Bethel, Minnesota (the “**Issuer**”) and U.S. Bank National Association (“**Trustee**”) for the Charter School Lease Revenue Bonds (Spectrum High School Project), Series 2017A (the “**Series A Bonds**”) and Taxable Charter School Lease Revenue Bonds (Spectrum High School Project), Series 2017B (the “**Series B Bonds**”).

RECITALS

WHEREAS, Spectrum Building Company (“**Borrower**”) desires to enter into a Loan Agreement (the “**Loan Agreement**”) between the Borrower and the Issuer whereby the Borrower will borrow an amount (a) not to exceed \$27,500,000.00 (the “**Loan**”), and (b) at a net interest rate not to exceed six and one-half percent (6.5%), from the proceeds of Issuer's Charter School Lease Revenue Bonds (Spectrum High School Project), Series 2017A (the “**Series A Bonds**”) and Taxable Charter School Lease Revenue Bonds (Spectrum High School Project), Series 2017B (the “**Series B Bonds**”) (collectively, the “**Bonds**”), for substantially the following purpose: the acquisition, renovation, construction, and equipping of a school facility to be located at 17823 Industrial Circle NW (the “**Land**”), and the acquisition of approximately 10 acres of land, located on 181st Avenue NW, adjacent to Spectrum’s current athletic complex, all of such land located in the City of Elk River, Minnesota (the “**City**”) (such acquisition, renovation, construction, and equipping referred to herein as the “**Project**”), to be owned by the Company and leased to Spectrum High School, a Minnesota nonprofit corporation and public charter school (the “**Charter School**”), for refunding certain existing bonds that are current obligations of the Company, and for funding certain reserves and paying certain issuance expenses; and

WHEREAS, the Borrower will lease the Project to the Charter School pursuant to a Lease that will be dated approximately the date of the acquisition by the Borrower (the “**Lease**”); and

WHEREAS, the undersigned members of the Board of Directors (the “**Board**”) of the Charter School have determined that the financing of the Project and the leasing of the Project by the Charter School is in the best interests of the Charter School; and

WHEREAS, in furtherance of the Project the undersigned members of the Board have reviewed and determined that it is necessary to authorize the execution of any document deemed necessary by the Issuer or Piper Jaffray & Co. (the “**Underwriter**”), the Underwriter for the Bonds, and revised by legal counsel for the Charter School, including without limitation the following (or similar instruments):

- (a) a Bond Purchase Agreement (the “**Bond Purchase Agreement**”) between the Issuer, the Charter School, the Borrower and the Underwriter; and
- (b) all such other agreements, instruments, certificates and documents referred to in and contemplated by the Bonds, the Loan Agreement, the Bond Purchase Agreement, and the Indenture; and

The foregoing will collectively be referred to herein as the “**Bond Documents**”

- (c) the Lease together with a Memorandum of Lease (the “**Memorandum**”) and an Assignment of Lease (the “**Assignment of Lease**”) assigning the Borrower’s rights under the lease to the Trustee; and
- (d) (i) a Continuing Disclosure Agreement (the “**Disclosure Agreement**”), between the Charter School, the Borrower and the Trustee, (ii) a Tax Regulatory Agreement (“**Tax Regulatory Agreement**”) between the Charter School, the Borrower and the Trustee (iii) a Pledge and Covenant Agreement (the “**Pledge**”) by which the Charter School will pledge to the Trustee, as security for the Loan, an interest in all of the

revenue received by the Charter School from state, federal or other sources for its use in operating the school, (iv) an Account Control Agreement (“**Account Control Agreement**”) between the Charter School, the Trustee, and Sunrise Banks, N.A., (v) an Intercreditor Agreement (the “**Intercreditor Agreement**”) between the Charter School, the Borrower, the Trustee and Sunrise Banks, N.A., (vi) a Subordination, Non-Disturbance and Attornment Agreement (the “**SNDA**”) between the Charter School, the Borrower and the Trustee (the Disclosure Agreement, Tax Regulatory Agreement, Pledge, Account Control Agreement, the Intercreditor Agreement, and the SNDA will be referred to collectively as the “**Charter School Agreements**”).

WHEREAS, members of this Board, with assistance from counsel, other pertinent representatives and appropriate Charter School officers and administrators, have reviewed the Offering Materials (as defined below), and drafts of the same as and when they are prepared, for accuracy and completeness; and

WHEREAS, the Board acknowledges that the Offering Materials contain information concerning the Charter School, its operations, and relevant financial information, which information has been provided by the Charter School and/or its officers and administrators, which will be relied upon by purchasers of the Bonds and the Underwriter, and used by the Underwriter in connection with the marketing and sale of the Bonds.

RESOLUTIONS

NOW, THEREFORE, BE IT RESOLVED, as follows:

Resolution 1: Approval of the Project; Retention of Piper Jaffray & Co. The Board hereby approves of the Project and the use of the proceeds from the Loan Agreement and the Bonds in furtherance of the Project. The Board of Directors also hereby ratifies and approves the retention of the Underwriter to serve as underwriter agent with respect to the Bonds.

Resolution 2. Approval of the Bonds; Approval of Subsequent Changes in Terms. The Board hereby approves the issuance of the Bonds in an aggregate principal amount not to exceed \$27,500,000.00 as set forth in the Bond Documents. Principal and interest on the Bonds shall be paid on the dates and in the approximate amounts set forth in the Bond Documents. The Bonds shall bear interest at rates per annum which will produce a true interest cost not in excess of six and one-half percent (6.5%). The purchase price to be paid for the Bonds shall be such that the aggregate underwriter's discount with respect to the Bonds shall not exceed the amount set forth in the Bond Purchase Agreement. The Bonds shall be issued with substantially the terms as provided above, with such changes in terms as provided in the final Bond Documents as may be approved by the Board of the Charter School. Execution of said final Bond Documents, the Lease and the Charter School Agreements by an authorized officer of the Charter School or any other member of the Board shall constitute full approval of such changes on behalf of the Board.

Resolution 3. Document and Transactions Approval. The Bonds Documents, the Lease, the Memorandum, the Assignment of Lease, the Charter School Agreements, the Bond Purchase Agreement, and all other related agreements, certificates and documents referred to therein and all the transactions contemplated thereby are hereby approved in all material respects. The Chairperson, Secretary and/or Treasurer of the Board, the Charter School Executive Director, or any other officer authorized or required to execute documents such as the Lease, the Charter School Agreements and the Bond Purchase Agreement on behalf of the Board and for the Charter School are authorized to execute and deliver any and all said documents when the same are finalized. In the event that any of the Chairperson, Secretary and/or Treasurer of the Board is not available to execute and deliver the Charter School Agreements, the Lease, the Bond Purchase Agreement, or any other instrument or certificate necessary to complete the transaction contemplated by the Bonds, then

any other member of the Board shall have the authority to execute and deliver such document, instrument or certificates as are necessary and desirable in order to complete the financing transaction.

Resolution 4. Declaration of Official Intent. Expenditures in furtherance of the Project are hereby authorized to be made from available funds on hand until proceeds of the Bonds become available. The Board of Directors on behalf of the Charter School hereby declares its official intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds.

Resolution 5. Ratification. All actions heretofore undertaken by Charter School staff prior to the date hereof in connection with preparation of any Offering Materials, the preparation of the Bond Documents, the issuance of the Bonds and the undertaking of the Project are hereby ratified and approved in all material respects.

Resolution 6. Offering Materials. The Board hereby authorizes the Chairperson, and such other members of the Board as the Chairperson shall appoint, to find, determine, and declare on behalf of the Charter School that the information contained in the Preliminary Official Statement and in the Official Statement (the “**Offering Materials**”) prepared and distributed in connection with the offer and sale of the Bonds: (i) is true, complete, and correct to the knowledge of such members of the Board of Directors; and (ii) does not contain an untrue statement of a material fact and does not omit to state a material fact necessary to make the statements therein, in light of the circumstances under which they are made, not misleading. Such members of the Board are further authorized to approve the use of the Preliminary Official Statement and Official Statement by the Underwriter in the offering and sale of the Bonds.

This Resolution may be executed by facsimile or counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Resolution. The undersigned have executed this Resolution as of the respective dates set forth below.

Following discussion, on a motion duly made and seconded, Gangl/Reed, the Spectrum High School Board of Directors unanimously approved the Authorizing Resolution, as amended.

3. First Restated Amended Lease

Mr. Kepler presented the First Restated Amended Lease that has been drawn up to reflect all real property owned by the Spectrum Building Company and from whom Spectrum High School will lease. He went on to note that the lease is subject to and is in compliance with Minnesota Statutes, section 124E.13, Subdivision 3, and that the First Restated Amended Lease will cover all of the properties: 17796 Industrial Court NW, Elk River; 11044 Industrial Circle NW, Elk River; and the Spectrum Athletic Complex located at 10129 181st Avenue NW, Elk River.

Following discussion, on a motion duly made and seconded, Gangl/Kemnitz, the Spectrum High School Board of Directors unanimously approved the First Restated Amended Lease as presented.

4. Amended Purchase Agreement – 10 Acre Parcel of Land

Mr. Kepler presented a new amended purchase agreement for the 10 acre parcel of land located adjacent to the Spectrum Athletic Complex. He shared that legal counsel for the seller was not comfortable with the attorney clause language presented in the agreement and therefore recommended to the seller to not sign until the language was removed. After much debate, it was decided to remove the language from the agreement. Mr. Kepler reported that if the sale of the land is precluded in any way by the seller, the School is still protected and would receive back its earnest money. Mr. Peterson stated that in conversations with the seller, he feels confident that

they will now sign the amended purchase agreement and that the purchase should move forward as originally planned.

Following discussion, *on a motion duly made and seconded, Reed/Gangl, the Spectrum High School Board of Directors unanimously approved the Amended Purchase Agreement for the 10 Acre Parcel of Land as presented.*

5. Third Amended Purchase Agreement – 17823 Industrial Circle NW

Mr. DeBruyn, Mr. Peterson, and Mr. Kepler shared that a third amendment was necessary to the purchase agreement for the property located at 17823 Industrial Circle NW to carry the School through to the end of December, if needed, in order to close on the sale of the bonds. The seller is in agreement with the amendment and has signed. The cost per month is \$10,000 so it is in the School's best interest to close as soon as possible. Mr. DeBruyn went on to share that Volunteers of America is set to submit the supplemental affidavit to MDE by Friday, September 29th and approval of the affidavit by MDE is the final detail remaining for the bonding process to move forward.

Following discussion, *on a motion duly made and seconded, Kemnitz/Reed, the Spectrum High School Board of Directors unanimously approved the Third Amended Purchase Agreement as presented.*

6. Positive Review & Comment from MDE

Mr. DeBruyn shared that the School received notification of the Positive Review & Comment from MDE on September 20, 2017. He went on to note that the next step in the process is to publish a posting in the local newspaper, the Elk River Star News, regarding the proposed construction project. The School must wait 20 days beyond the posting, which will take place on Saturday, September 30, 2017, to sign a contract with a contractor and architect. We anticipate this to take place on Monday, October 23, 2017 (since MEA break takes place on October 19-20).

Following discussion, *on a motion duly made and seconded, Reed/Kemnitz, the Spectrum High School Board of Directors unanimously accepted the Positive Review & Comment as received from the Minnesota Department of Education.*

7. Status of Affidavit for Expansion through VOA and Submission Timeline to MDE

Mr. DeBruyn stated that Spectrum has received the supplemental affidavit from VOA for review. He reported that both he and Ms. Sorenson have been reviewing the document and are recommending clarifications as needed. Once completed, the document is set to be submitted to MDE by VOA before the October 1 deadline. From there, MDE has 30 business days in which to review the document. It is hoped that the School will hear sooner than what is statutorily allowed; however, the timeline is entirely driven by the review process of the Department. Finally, Mr. DeBruyn shared how much Spectrum High School appreciates the work of Ms. Stephanie Olsen and VOA on behalf of the School and the entire affidavit process. They were extremely gracious.

8. Rivera Architects, Inc.

a. Rivera Architect Hourly Billing Rates

The Board reviewed and so noted the 2017 Rivera Architects Hourly Billing rates as presented.

b. Rivera Architect Reimbursable Expenses

The Board reviewed the Prevailing Reimbursable Expenses as presented by Rivera Architects. The expenses were so noted by the Board.

c. Electronic Information Release Form

The Board reviewed the Electronic Information Release Form submitted by Rivera Architects.

Following discussion, on a motion duly made and seconded, Gangl/Reed, the Spectrum High School Board of Directors unanimously approved the Electronic Information Release Form as presented.

d. Rivera Architects, Inc. Contract

Mr. Kepler noted that statutorily the Board is not able to sign the contract until after the 20 day posting period of the Positive Review & Comment. He shared that he has reviewed the contract, is comfortable with the language contained within, and therefore recommends the Board consider approving the following motion.

Following discussion, on a motion duly made and seconded, Gangl/Kemnitz, the Spectrum High School Board of Directors unanimously approved the following motion: The Spectrum High School Board of Directors gives authority to its officers, after the 20 day publication period for the Review and Comment has concluded, to take action on the contract with Rivera Architects for the construction project on the property located at 17823 Industrial Circle NW, Elk River, Minnesota.

B. Budget Report

1. Finance Committee Meeting Minutes

a. Finance Committee Meeting Minutes – September 22, 2017

Mr. Taintor and Ms. Reed presented the September 22, 2017 Finance Committee meeting minutes. They noted that the Committee discussed at length the timeline for the goals and shared that the first goal to be addressed will be to develop the Federal Funds Procurement Policy as it needs to be submitted to MDE by Indigo, our Special Education provider, by November 1, 2017 as part of the Corrective Action Plan related to the special education audit completed in FY17..

In addition, the Committee reviewed the July/August financials in detail and are recommending approval by the full Board.

Following discussion, on a motion duly made and seconded, Lucas/Kemnitz, the Spectrum High School Board of Directors unanimously accepted the September 22, 2017 Finance Committee Meeting Minutes as presented.

2. July/August, 2017 Financials

Mr. Taintor presented the Executive Summary for the July & August, 2017 financials. He shared that the working budget from 2016-2017 projects an annual surplus (revenues to exceed expenditures) in all funds in the amount of \$231,009. The School is currently

budgeting 685 Average Daily Membership (ADM). He went on to state that an enrollment summary will be included in next month's financials – after the first month of school is complete.

The beginning balances on the Balance Sheet are based on the un-audited ending information as of June 30, 2017. Due from the Building Company, in the amount of \$78,779, represents funds that have been paid for by the School on behalf of the Building Company.

State holdback for 2016-2017 fiscal year is a receivable of \$466,624 at the time of the report. The holdback amount will be paid to the School throughout the next several months. State holdback for the 2017-2018 fiscal year is estimated to be a receivable of \$164,424 at the time of the report. The holdback amount is approximately 10% of total state aids and this amount will be paid back to the School in fiscal year 2019.

Mr. Taintor then went on to report on the remainder of the July & August financials noting that there wasn't anything of significance to report with regard to cash flow. Finally, Mr. Taintor shared that the financials will now be broken down into separate reports – financial statements and then a separate Management Report, which will provide all of the detail on checks written during the month, receipts that were accounted for, and journal entry transactions that were recorded.

Mr. Taintor went on to note that the FY17 audit should be ready for the October Board meeting, and sometime in November/December he will be talking with administration to see if there is need for a budget adjustment. If so, the Board could anticipate seeing an adjusted budget sometime either in December or January.

Following discussion, on a motion duly met and seconded, Lucas/Kemnitz, the Spectrum High School Board of Directors unanimously approved the July/August, 2017 Financials as presented.

3. July, 2017 Management Report

Following discussion, on a motion duly made and seconded, Reed/Lucas, the Spectrum High School Board of Directors unanimously approved the July, 2017 Management Report as presented.

4. August, 2017 Management Report

Following discussion, on a motion duly made and seconded, Lucas/Reed, the Spectrum High School Board of Directors unanimously approved the August, 2017 Management Report as presented.

C. Executive Director's Report

Mr. DeBruyn presented the September Executive Director's Report. He shared that in addition to the items listed, he wanted to inform the Board that VOA had contacted the school about changing methods in the handling of three items: 1. Separate Board meetings for the Spectrum Building Company and Spectrum High School Boards of Directors. (Note: This has been run consecutively for efficiency and convenience of both Boards since the majority of members are the same for both Boards); 2. Questions with regard to volunteers making purchases on behalf of

the school and then seeking reimbursement for these items; and 3. Fund raising and separating these monies away from the school. Mr. DeBruyn went on to share that he spoke with Ms. Manders, VOA-MN Financial Analyst, and he will be compiling a letter which addresses these items with an explanation as to how they will be handled in the future. A copy of the response letter will be disseminated to the Board when ready.

Mr. DeBruyn also shared that the School has been notified it has been randomly selected for a Teachers Retirement Association (TRA) and Professional Employees Retirement Association (PERA) audit. These audits are mostly completed by BKDV and will be taking place in October/November.

Mr. DeBruyn mentioned that he met with Gene Piccolo of the Minnesota Association of Charter Schools (MACS). Mr. Piccolo had never previously visited the school and so it was a nice opportunity for him to see Spectrum’s facilities and learn more about the school. Mr. DeBruyn anticipates that at the October Board meeting, information on MACS membership, including cost, will be available for the Board’s consideration of enrollment. To date, Spectrum has chosen to not be a part of the organization. Lastly, Mr. DeBruyn shared that he is now a member of the Anoka-Ramsey Community College advisor board for concurrent enrollment, which is one of his professional development goals for FY18.

Following discussion, on a motion duly made and seconded, Lucas/Kemnitz, the Spectrum High School Board of Directors unanimously approved the September Executive Director’s Report as presented.

D. Committee Reports

1. Technology Committee

None

2. School Improvement Team/World’s Best Workforce Committee

None

X. New Business

A. 16-17 Data Recap – Mr. Mark Leland, Mr. Greg Heinecke, and Ms. Emily Patnode

Mr. Leland, Mr. Heinecke, and Ms. Patnode presented the 16-17 MCA data results for the Board, as well as an overview of the action steps that will be taken during the 17-18 school year with regard to student achievement and the second year of implementation on Data Driven Instruction.

Mr. Leland began by sharing that Spectrum High School exceeded all its VOA contract goals in Math, Reading and Science. Spectrum’s overall Math score was 64.6%, overall Reading 75.1%, and Science was 64.5%. The 16-17 Q-Comp goal for Math, which was the school-wide goal, was 64.7%; however, the school scored 64.6% missing the goal by just a fraction of a percent. He went on to report that Math will remain the Q-Comp goal/School-wide goal for 17-18 and the target goal is 65.6%.

Mr. Heinecke then detailed for the Board each grade and content area and their respective scores. He went on to note that it is important to look at growth and trend over a period of time to receive a consistent picture on overall academic achievement. After analyzing 5 year trends, the School is either implementing and/or continuing with the following to assist student learning:

- Continue with the rollout of Data Driven Instruction,

- Continued focus on delivering a targeted math course for struggling students,
- Continue with the after-school Directed Study Program led by Math teachers,
- Continue with Math as a focus of PLC's, and
- Continue with teacher professional development.

Mr. Heinecke went on to share that the final piece of the puzzle was to hire a Coordinator of Curriculum and Instruction, which was realized in the hiring of Ms. Patnode.

Ms. Patnode then reported for the Board on how Data Driven Instruction, targeted courses, Directed Study, PLC goals, and continued Teacher Professional Development will assist overall academic achievement at Spectrum High School.

XI. Charter School Updates & Training

None

XII. Board Goals 2017-2018 (approved by the Board on July 27, 2017)

2017-2018 School-Wide/VOA Academic Contract Goals

1. By May, 2018, the percentage of all students enrolled on October 1 in grades 6-11 at Spectrum High School who earn an achievement level of Meets the Standards or Exceeds the Standards on all **Math** state accountability tests (MCA, MOD, MTAS) will increase by **1.5 percentage points** to a minimum score of **64.5%**.
2. By May, 2018, the percentage of all students enrolled on October 1 in grades 6-11 at Spectrum High School who earn an achievement level of Meets the Standards or Exceeds the Standards on all **Reading** state accountability tests (MCA, MOD, MTAS) will increase by **2 percentage points** to a minimum score of **74.4%**.
3. By May, 2018, the percentage of all students enrolled on October 1 in grades 6-11 at Spectrum High School who earn an achievement level of Meets the Standards or Exceeds the Standards on all **Science** state accountability tests (MCA, MOD, MTAS) will increase by **2 percentage points** to a minimum score of **58.4%**.

2017-2018 Board Goals

In addition to the school-wide academic goals stated above, the Board will pursue the following non-academic goals for the 2017-2018 school year:

1. By January, 2018, the Board will develop a succession plan and recruitment procedure for potential board members.
2. By May, 2018, the Board will develop a process for establishing ongoing planning for Charter School Updates and Training to include the specific areas the Board will be trained.
3. By May, 2018, the Board will complete a thorough and in-depth review of the Strategic Plan 2019 for the purpose of amending/adjusting, as needed.

XIII. 2017-2018 Board Calendar and Next Meeting Agenda Input

A. Board Calendar – no changes or actions needed

XIV. Miscellaneous

None

XV. Adjournment



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www.spectrumhighschool.org

On a motion duly made and seconded, Lucas/Kemnitz, the Spectrum High School Board of Directors unanimously adjourned the meeting at 7:20 p.m.

A handwritten signature in black ink, appearing to read 'Jessica Kemnitz', is written over a light gray rectangular background.

Board Secretary Certification, Jessica Kemnitz