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Spectrum School Board Special Meeting Minutes

Date: June 21, 2016
Scheduled Time: 5:30 p.m.
Attendance:

Position	Committee Member	Arrive	Depart
Chair	Dave Lucas	Present	
Vice-Chair	Tom Sagstetter	Present	
Secretary	Kathy Reed	Absent	
Member	Jessica Kemnitz	Present	
Member	Kerry Jerred	Present	
Member	Scott Gangl	Absent	
Ex-Officio	Vanessta Spark	Present	
Staff Member	Dawn Sorenson	Present	
Admin. of Development	Dan DeBruyn	Present	

1. Meeting called to order with quorum present at: 5:31 p.m.
2. Reading of Mission and Vision Statement
3. Conflict of Interest
Chair Lucas called for conflict of interest acknowledgement. None was noted.
4. Consent Agenda

On a motion duly made and seconded, Sagstetter/Jerred, the Spectrum High School Board of Directors unanimously approved the agenda as presented.

5. New Business

5.1 CSP Grant Expenditure Approval – Chromebook RFP

The Board reviewed the Procurement Summary, which details how CSP grant monies are to be utilized for procurement purposes, noting that expenditures over \$10,000 require a Request for Proposal (RFP). The Board reviewed the three proposals secured for the purchase of Chromebook computers and carts. The three bids came from CDW, Tierney Brothers, and DHE Computer Systems. The Board noted that staff is recommending the selection of the bid secured from CDW as it was the lowest bid received at a cost of \$45,710.00.

Following discussion, on a motion duly made and seconded, Kemnitz/Sagstetter, the Spectrum High School Board of Directors unanimously approved the CDW bid of \$45,710.00 for the purchase of Chromebook computers and carts utilizing CSP grant funds as presented.

5.2 2016-2017 Contract Approvals over \$20,000 and Above

The Board reviewed the 2016-2017 contracts for services over \$20,000. The first contract reviewed was for Vision Transportation. Ms. Spark noted that a meeting was recently held with Vision regarding the 2016-2017 school year, and reported that Vision is requesting a 4% increase in student transportation

costs for a total of \$9,000. She stated that Spectrum has looked into other possible options to provide transportation for its students; however, nothing to date is comparable to the level of service that Vision is able to provide, and that the school is happy with their service.

Following discussion, on a motion duly made and seconded, Jerred/Sagstetter, the Spectrum High School Board of Directors unanimously approved the 2016-2017 Vision Contract as presented.

The Board then went on to review the Lancer contract, which is for food services. Ms. Spark noted that the School switched to Lancer Dining Services at semester break for the 2015-2016 school year and that the food has been relatively well received by the students. Ms. Spark also reminded the Board that they approved an increase in lunch fees, first time since the inception of the School, from \$3.25 to \$3.40 per lunch to help compensate for the increased cost to the school for lunch services.

Following discussion, on a motion duly made and seconded, Sagstetter/Kemnitz, the Spectrum High School Board of Directors unanimously approved to the 2016-2017 Lancer Dining Services contract as presented.

6. Miscellaneous
None

7. Next Meeting Agenda Input
None

8. Adjournment

On a motion duly made and seconded, Jerred/Kemnitz, the Spectrum High School Board of Directors unanimously adjourned the meeting at 5:45 p.m.



Board Secretary Certification, Kathy Reed