



Spectrum School Board Special Meeting Minutes

Date: December 9, 2015
 Scheduled Time: 5:30 p.m.
 Attendance:

Position	Committee Member	Arrive	Depart
Chair	Dave Lucas	Present	
Vice-Chair	Tom Sagstetter	Present	
Secretary	Kerry Jerred	Present	
Treasurer	Robin Schelske	Absent	
Member	Jessica Kemnitz	Present	
Member	Kathy Reed	Present	
Member	Tony Brunt	Present	
Ex-Officio	Vanessta Spark	Present	
Staff Member	Dawn Sorenson	Present	
Guest/Interviewee	Dan DeBruyn	Present	

1. Meeting called to order with quorum present at: 5:30 p.m.
2. Reading of Mission and Vision Statement
3. Conflict of Interest
 Chair Lucas called for conflict of interest acknowledgement. None was noted.
4. Consent Agenda

On a motion duly made and seconded, Jerred/Sagstetter, the Spectrum High School Board of Directors unanimously approved the agenda as presented.

5. New Business

5.1 Candidate Interview – Administrator of Development Position

The Board discussed the logistics of conducting the interview for the 6 month position of Administrator of Development, noting that whomever is hired for the position has the potential to move into the position of Interim Executive Director, provided that the Board chooses to move in this direction. Following discussion about process and procedures, as well as to discern which Board member would conduct which question, the Board requested that the candidate be brought in for the interview.

Mr. Dan DeBruyn, previous Associate Director of the Minnesota Association of Charter Schools, Authorizer Specialist in the Charter Center of MDE, and Administrator of PACT Charter School in Ramsey interviewed for the position of Administrator of Development.

Following the interview, the Board thanked Mr. DeBruyn for his interest in Spectrum High School, and for making time in his schedule to meet with the Board.

The Board discussed at length the position for which Mr. DeBruyn applied, as well as the possibility of moving him into the position of Interim Executive Director following his service in the 6th month position of Administrator of Development. In doing so, the Board felt that it has vetted its first leg of the due diligence process to discern a qualified candidate for the position of Executive Director after Ms. Spark retires on June 30, 2017. The Board's next step will be to post the Executive Director position in March of 2016 to see if there are additional qualified candidates, to ensure transparency, and to ensure a thorough due-diligence of its process.

The Board went on to discuss compensation for the position of Administrator of Development.

Following discussion, *on a motion duly made and seconded, Sagstetter/Kemnitz, the Spectrum High School Board of Directors unanimously approved hiring Dan DeBruyn for a 6th month at-will position of Administrator of Development at a salary range between \$36-\$40,000.*

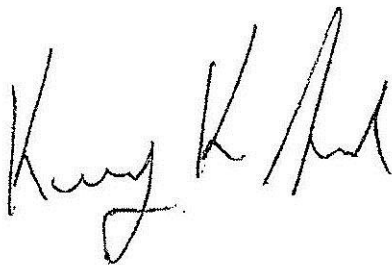
The Board then directed Ms. Spark to make contact with Mr. DeBruyn to offer him the position of Administrator of Development.

6. Miscellaneous
None

7. Next Meeting Agenda Input
None

8. Adjournment

On a motion duly made and seconded, Brunt/Sagstetter, the Spectrum High School Board of Directors unanimously adjourned the meeting at 7:30 p.m.



Board Secretary Certification, Kerry Jerred