



Spectrum School Board Special Meeting Minutes

Date: March 5, 2015
Scheduled Time: 5:31 p.m.
Attendance:

Position	Committee Member	Arrive	Depart
Chair	Dave Lucas	Present	
Vice-Chair	Tom Sagstetter	Present – 6:08 p.m.	
Secretary	Kerry Jerred	Present	
Treasurer	Jeff Uecker	Present	
Member	Jessica Kemnitz	Present	
Member	Robin Schelske	Present	
Member	Tony Brunt	Present	
Ex-Officio	Vanessta Spark	Present	
Staff Member	Dawn Sorenson	Present	
HR Consultant	Michelle Super	Present	

1. Meeting called to order with quorum present at: 5:30 p.m.
2. Reading of Mission and Vision Statement
3. Conflict of Interest
Board Chair Dave Lucas called for conflict of interest acknowledgement. None was noted.
4. Consent Agenda
Approval of agenda.

On a motion duly made and seconded, Schelske/Jerred, the Spectrum High School Board of Directors unanimously approved the consent agenda as presented.

5. New Business

5.1 Confidentiality Agreement

Ms. Super reiterated the importance of confidentiality as it relates to being a member of the Spectrum High School Board of Directors, and commented on the unique situation for the teacher member of the Board. Ms. Super stated that it is best practice from a human resources perspective that Board members sign confidentiality agreements each year, and that they be retained on file with the School. Board members signed the confidentiality agreements, passed them to Ms. Spark to sign on behalf of the school, and then given to Ms. Sorenson for retention in the Board’s files. Scanned copies of the signed agreements will be sent to each Board member for their respective files.

5.2 Pursuant to Minnesota State Statue 13d, subd. 3, the Spectrum High School Board of Directors moved into a closed session for the purpose of discussing non-public confidential employee information at 5:50 p.m.



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Pursuant to Minnesota State Statute 13d, subd. 3, and *on a motion duly made and seconded, Schelske/Jerred, the Spectrum High School Board of Directors unanimously approved moving out of a closed session at 7:22 p.m.*

6. Miscellaneous
None

7. Next Meeting Agenda Input

- Employee Exit Interview Policy and Procedure
- Charter School Human Resources Company – Synergy Quote

8. Adjournment

On a motion duly made and seconded, Brunt/Kemnitz, the Spectrum High School Board of Directors unanimously adjourned the meeting at 7:23 p.m.

Board Secretary Certification, Kerry Jerred