

Board Minutes

Date: July 19, 2012
 Scheduled Time: 5:30 PM
 Attendance:

Position	Committee Member	Arrive	Depart
Chair	Dave Lucas	Present	
Vice-Chair	Mike Wiyninger	Present	
Secretary/Treasurer	Eric Bubna	Present	
Member	Kerry Jerred	Present	
Member	Rob Rogers	Present	
Member	Sara Peloquin	Absent	
Member	Don Stauffer	Present	
Ex-Officio	Vanessta Spark	Present	
Ex-Officio	Patty Jorris	Absent	
Advisor	Rick Peterson	Present	
Staff Member	Dawn Sorenson	Present	
Guest	Jessica Kemnitz	Present	8:00 PM
Guest	Erin Rolf	Present	8:00 PM
Guest	Jeff Uecker	Present	
Guest	Kim Emerson	Present	6:45 PM

1. Meeting called to order with quorum present at 5:30 PM
2. Reading of Mission and Vision Statement
3. Consent Agenda

Board member, Don Stauffer, requested that agenda item #10, Charter School Updates & Training, be moved to the Spectrum High School Board Workshop meeting scheduled for Saturday, July 28, 2012 due to the length of tonight's meeting.

On a motion duly made and seconded by Bubna/Rogers, the consent agenda with the change noted above, along with the minutes of the June 18, 2012 regular Board of Directors meeting, were approved as presented.

4. Public Input

Spectrum High School art teachers, Jessica Kemnitz and Erin Rolf, provided an overview presentation to the Board of Directors on the various arts programs currently being offered to students at Spectrum High School. They specifically spoke on how visual arts and hands-on learning overall enhances student learning. In addition, they asked the Board to consider their requests for an infusion of monetary resources into their respective programs in the form of upgraded software and equipment purchases which are currently lacking and thereby making the delivery of the art curriculum somewhat encumbered.

Following their presentation and taking questions from the Board on the arts program at Spectrum, the Spectrum Board of Directors thanked them for their presentation and shared that they would take their requests under advisement for future curriculum and equipment purchases.

5. Point Break Presentation

Kim Emerson, a Spectrum parent, provided the Spectrum Board of Directors an in-depth overview of the Point Break program for which she has been trained as a facilitator. The purpose of the presentation was to provide a broad overview of the program should Spectrum High School decide in the future to implement such a program for students and staff.

Ms. Emerson stated that Point Break is a day-long workshop designed to promote resiliency among students. She stated that resilient students display social competency, problem-solving skills, personal responsibility and a sense of purpose and hope for the future. Students learn to choose conflict resolution over conflict, and respect for others over disrespect.

Ms. Emerson went on to note that through the six-hour workshop, educational and social barriers that exist between students begin to evaporate. High-energy activities, interaction with caring adults and relevant discussion regarding bullying, painful life experiences and emotional expression, allow Point Break to draw students together, focusing on empathy and respect. Students respond to the day's challenges with self-reflection and the acknowledgement of personal responsibility. The end result is students who begin to pursue immediate behavioral changes.

Following the presentation, the Spectrum Board of Directors thanked Ms. Emerson for providing them with powerful and eye-opening information.

6. Old Business

BONDING/FACILITIES UPDATE

Mr. Rogers provided the Board a detailed account of the Bonding project and timeline, as well as an overview of the overall current state of our facilities.

7. Director's Report

Ms. Spark commented on the Director's Report for the Board. She noted that current enrollment for the 2012-2013 school year is at 529 students, and stated that the final student enrollment lists are beginning to firm up.

Ms. Spark also shared that Spectrum High School has again been awarded the Minnesota Department of Education School Finance Award for Fiscal Year 2011.

Following discussion, on a motion duly made and seconded, Rogers/Bubna, the Spectrum High School Board of Directors unanimously approved the Director's Report as presented.

8. New Business

COMMITTEE REPORTS

- A. Technology Committee – Mr. Rogers provided a detailed report on the recent work of the Technology Committee. He noted that their primary focus has been to discern the overall technology needs of the classrooms and to develop a firm dollar amount for the Phase II FFE list.

BOARD OFFICER ELECTIONS -- all nominations were taken from the floor.

BOARD CHAIR: Board member Dave Lucas was nominated for the position of Board Chair. On a motion duly made and seconded, Rogers/Bubna, the Spectrum High School Board of Directors unanimously elected Dave Lucas to the position of Board Chair.

VICE CHAIR: Board member Rob Rogers was nominated for the position of Vice Chair. On a motion duly made and seconded, Stauffer/Bubna, the Spectrum High School Board of Directors unanimously elected Rob Rogers to the position of Vice Chair.

SECRETARY: Board member Don Stauffer was nominated for the position of Secretary. On a motion duly made and seconded, Rogers/Bubna, the Spectrum High School Board of Directors unanimously elected Don Stauffer to the position of Secretary.

PROPOSED GRADUATION REQUIREMENT CHANGE AND STUDENT HANDBOOKD CHANGES

8.1 Graduation Requirement Change and Student Handbook Changes.

Ms. Spark presented the proposed graduation requirements of Spectrum High School. She noted that students must have 4 credits of English (Language Arts), 1 credit of High School Writing, 4 credits of Social Studies, 3 credits of Mathematics including completing Algebra II, 3 credits of Science including either Chemistry or Physics, 2 credits of Foreign Language, 1 credit of Arts or Fine Arts, 1 credit of Computer Communications, 1.5 credits of Physical Education/Health, .5 credits of Public Speaking, .5 credits of Senior Paper and Project, and 4.5 credits of Electives including Community Outreach for a total of 26 credits.

Following Ms. Spark's presentation of graduation requirements, the Board went over the proposed changes to the Student Handbook.

Following discussion, on a motion duly made and seconded, Rogers/Stauffer, the Spectrum High School Board of Directors unanimously approved the graduation requirements and Student Handbook changes as presented.

PROPOSED TEACHER SUBSTITUTE PAY INCREASE

Ms. Spark shared with the Board the proposal to increase substitute teacher pay from \$105.00 per day to \$120.00 per day which is in line with what PACT Charter School and Kaleidoscope Charter School pay their substitutes.

Following discussion, on a motion duly made and seconded, Bubna/Jerred, the Spectrum High School Board of Directors unanimously approved the increase of Substitute Teacher pay from \$105.00 per day to \$120.00 per day.

VOLUNTEERS OF AMERCIA SITE VISIT REPORT

8.2 The Spectrum High School Board of Directors reviewed the findings that were presented by VOA at their annual site visit this past May. The areas of improvement were so noted and will be addressed in the coming months.

HI-TECH COMPUTER SOLUTIONS CONTRACT APPROVAL

8.3 Mr. Rogers presented the contract on behalf of Hi-Tech Computer Solutions. The Board discussed the contract in detail. Following discussion, it was noted that the language in the contract regarding pricing should be struck and the contract then signed. .

Following discussion, *on a motion duly made and seconded, Stauffer/Bubna, the Spectrum High School Board of Directors unanimously approved the Hi-Tech Computer Technology contract with the pricing language struck from the contract, and gave permission to Ms. Spark to sign the contract.*

Q-COMP ANNUAL REPORT/BUDGET

8.4 Mr. Bubna provided an in-depth report on the Q-Comp Annual Report. He noted that the program is built around school wide goals and provided detail as to how the goals are determined.

Following discussion, *on a motion duly made and seconded, Rogers/Jerred, the Spectrum High School Board of Directors unanimously approved to accept the Q-Comp Annual Report.*

8.5 Mr. Bubna went on to present the 2012-2013 Q-Comp Budget and provided a detailed report on how the budget is set and from where the monies are derived. Mr. Bubna highlighted that the Board is required by statute to contribute \$ 5,000 to the budget, but this proposal is asking the Board to contribute \$ 11,875.

Following discussion, *on a motion duly made and seconded, Stauffer/Rogers, the Spectrum High School Board of Directors approved the Q-Comp budget as presented. Board member Eric Bubna abstained from the vote.*

APPROVE PHASE II AND PHASE III FFE LISTS

8.6 The Board discussed at length the details of the Phase II and Phase III FFE lists as presented.

Following discussion, *on a motion duly made and seconded, Bubna/Rogers, the Spectrum High School Board of Directors unanimously approved Vanessta Spark to purchase the Phase II FFE items of \$5,000.00 or less, and not to exceed \$300,000.00 total, and any item over \$5,000.00 must be brought back to the Spectrum Board for final approval.*

APPROVE FEE INCREASE FOR BELTZ, KES, DARLING & ASSOCIATES

The Spectrum High School Board of Directors discussed the proposed \$5,000.00 fee increase to Beltz, Kes, Darling & Associates due to the additional work the firm is providing the school for the bonding project.

Following discussion, *on a motion duly made and seconded, Rogers/Jerred, the Spectrum High School Board of Directors unanimously approved the \$5,000.00 fee increase to Beltz, Kes, Darling & Associates contingent upon the bonds closing prior to year's end 2012.*

8. Budget Report

8.1 BUDGET REPORT

There were no July financials or Finance Committee action to report.

9. Academic Oversight

STANDARDIZED TESTING RESULTS

9.1 Ms. Spark provided a detailed report regarding standardized testing and results for Spectrum High School. She noted that 62.5% of Spectrum High School students in grade 11 met proficiency in the area of mathematics for the MCA state testing. In Reading, 59.9% of 9th and 10th grade students met RIT growth goals established by the NWEA MAP test in reading.

In grade 10, GRAD reading results showed a statewide result of 80.4%, and Spectrum High School scored 90.3% proficiency in reading. In grade 11, GRAD mathematics results showed a statewide result of 57.7%, and Spectrum High School scored a 78.6% proficiency in mathematics. In grade 9, GRAD writing results showed a statewide result of 91.9%, and Spectrum High School scored a 98.6% proficiency in writing.

10. Charter School Updates & Training

Moved to the July 28, 2012 Board Workshop Meeting.

11. Previously Tabled Items

BOARD WORKSHOP MEETING – July 28, 2012.

The Board briefly reviewed the agenda for the upcoming Board Workshop meeting scheduled for Saturday, July 28, 2012. No additional changes were made to the proposed agenda.

12. Next Meeting Agenda Input

- None

13. Miscellaneous

SOCIAL EVENT

It was determined that all Board and staff members should bring their calendars to the July 28, 2012 Board Workshop meeting to determine a date/time for a social gathering of the Board and staff.

17. Adjournment

On a motion duly made and seconded, Bubna/Rogers, the Spectrum High School Board of Directors unanimously adjourned the meeting at 8:45 p.m.

Board Secretary Certification, Don Stauffer