

Board Minutes

Date: June 18, 2012

Scheduled Time: 5:30 PM

Attendance:

Position	Committee Member	Arrive	Depart
Chair	Dave Lucas	Present	
Vice-Chair	Mike Wiyninger	Present	
Treasurer	Brenda Schulze	Present	
Secretary	Eric Bubna	Absent	
Member	Sara Peloquin	Absent	
Member	Rob Rogers	Present	
Member	Kerry Jerred	Absent	
Ex-Officio	Vanessta Spark	Present	
Ex-Officio	Patty Jorris	Absent	
Advisor	Rick Peterson	Present	
Staff Member	Dawn Sorenson	Present	
Guest	Don Stauffer	Present	
Guest	Jeff Uecker	Present	

1. Meeting called to order with quorum present at 5:30 PM

2. Reading of Mission and Vision Statement

3. Consent Agenda

Rob Rogers noted two changes to the May 17, 2012 Regular Board of Directors meeting minutes. The changes were so noted.

On a motion duly made and seconded by Wiyninger/Rogers, the consent agenda, the minutes of the May 17, 2012 regular Board of Directors meeting with the changes so noted, along with the June 9, 2012 Board Workshop meeting minutes, were approved as presented.

4. Public Input

None

5. Old Business

Rick Peterson provided a detailed report for the Board on the status of Phase II construction start date, Phase III construction, and the offsite athletic field project. He stated that the bonding project is moving forward. Mr. Peterson and Ms. Spark commented that the Anoka County Board will be meeting on June 26th for the next step in the bond issuance process, and that things seem to be moving in a positive direction. They will update the Board as more information becomes available.

Ms. Spark and Mr. Peterson went on to comment about the meeting with the City of Elk River on Monday, June 11, 2012, and the PILOT fee offered by Spectrum and requested by the City. They reported that Nick Hagen of

Piper Jaffray is in the process of drafting the proposal for a PILOT fee of \$194,000.00. Ms. Spark and Mr. Peterson will continue to update the Board on this process and as information becomes available.

6. Director's Report

Ms. Spark commented on the Director's Report for the Board. In addition to the information presented in her report, Ms. Spark stated that Spectrum recently placed an ad in the *Elk River Star News* to advertise that we are accepting applications for new students, primarily students in the upper grades. The ad reflected "Start College Now" which target markets for students in the upper grades. The Board suggested that the ad be placed on the school's website, as well as be emailed out to the Spectrum community to share with friends and family.

Following discussion, *on a motion duly made and seconded, Schulze/Wiyninger, the Spectrum High School Board of Directors unanimously approved the Director's Report as presented.*

7. New Business

7.1 COMMITTEE REPORTS

- A. Booster Club – no report
- B. Nominating Committee – no report
- C. Technology Committee – Mr. Rogers noted that the Committee had met and their minutes were submitted for the Board's information. He stated that the meeting was successful in the solicitation of classroom technology needs for the 2012-2013 school year. Mr. Rogers will continue to update the Board as more information becomes available.
- D. Volunteer Committee – no report

7.2 BOARD OFFICER ELECTIONS

The Board discussed the possibility of moving the election of Board Officers from the month of January to June. It was noted that the process seems to make most sense having it coincide with the fiscal year of the school, in addition to the school board election which is held in April.

Following discussion, *on a motion duly made and seconded, Wiyninger/Rogers, the Spectrum High School Board of Directors unanimously approved moving the Board Officer Elections from January to June.*

7.3 DIRECTOR EVALUATION

The Board discussed the recently approved process used to evaluate the Director of the school. It was noted that the new process will be in direct alignment with the goals of the Board, which will be set each year. Following discussion, the Board requested to go into a closed session for the purpose of discussing the findings of this year's Director Evaluation. Don Stauffer, Jeff Uecker, and Rick Peterson were excused.

CLOSED SESSION – called to order at 6:30 p.m.

Following the closed session, the June 18, 2012 Board of Directors meeting was reconvened at 7:20 p.m. Don Stauffer, Jeff Uecker and Rick Peterson rejoined the meeting.

7.4 PROPOSED SCHOLASTIC ELIGIBILITY REQUIREMENTS FOR ATHLETICS

Mr. Peterson reported that the changes made to the Scholastic Eligibility Requirements last year resulted in an undesirable outcome of disengaged and disconnected athletes from the respective teams. Therefore, he is

proposing the following changes to the eligibility requirements: First, students found to be ineligible will not attend or participate in contests until they have raised their grade(s) to meet the eligibility qualifications. They may continue to practice at the coach's discretion, however. Also, students are not allowed to have extended deadlines for homework or assignments due to the participation in athletics.

Following discussion, *on a motion duly made and seconded, Rogers/Wyninger, the Spectrum High School Board of Directors unanimously approved the proposed changes to the Scholastic Eligibility Requirements as presented.*

7.5 HI-TECH COMPUTER SOLUTIONS CONTRACT

Mr. Rogers presented the contract on behalf of Hi-Tech Computer Solutions. He stated that the contract calls for a 40% increase in cost due to the increase in students, staff, and the need for more computers. Mr. Rogers also noted that the contract calls for an additional ½ time technology person to be on staff with Hi-Tech Computer Solutions and to be on site here at Spectrum High School. Hi-Tech currently staffs Spectrum High School with one fulltime on site person, and will be adding another ½ time position to Spectrum, per the contract. Upon further discussion, it was decided that the approval of the contract should be tabled for an upcoming meeting as the contract needs to be amended to reflect relevant costs based on a reduction in the number of computers that will be purchased due to budgetary constraints.

Following discussion, *on a motion duly made and seconded, Schulze/Rogers, the Spectrum High School Board of Directors unanimously approved to table the approval of the Hi-Tech Computer Technology contract.* Mr. Rogers will relay this information to Mr. Darling.

7.6 BOARD GOALS

Following a brief discussion, *on a motion duly made and seconded, Rogers/Schulze, the Spectrum High School Board of Directors unanimously approved the tabling of Board Goals until the next Board Workshop meeting.*

8. Budget Report

8.1 BUDGET REPORT

Ms. Schulze took the Board through an in-depth report on the current financials for the month of May 2012. She stated that the financials to date are right on track with projections, and noted that the Finance Committee went through the financials in great detail and found nothing of significance to report. Ms. Schulze did note, though, that \$22,000.00 was needed by the Spectrum Building Company for the purchase of the land where the athletic fields will be placed, and that the retainer fees for John Cairns, legal counsel for Spectrum High School, were transferred to the Spectrum Building Company for the time being as most of his services have been for the Spectrum Building Company.

On a motion duly made and seconded, Wyninger/Rogers, the Spectrum High School Board of Directors unanimously approved the May 2012 Financial Statements as presented, as well as the Finance Committee meeting minutes from June 14, 2012.

8.2 APPROVE COMMITTEE APPOINTMENT TERM FOR JEFF UECKER

Following discussion, *on a motion duly made and seconded, Schulze/Wyninger, the Spectrum High School Board of Directors unanimously approved to table this item until the next Board Workshop session.*

9. Academic Oversight

9.1 CIS COURSES AT SPECTRUM

Ms. Spark provided an in depth report on the CIS (College In the Schools) course offerings at Spectrum High School. She noted that it is possible for a student to take all of the courses necessary at Spectrum High School and on line to complete the Minnesota Transfer Curriculum AA degree. Ms. Spark took the Board through the diagram outlining the 15 CIS courses that are offered on site at Spectrum, noting that in addition to the 15 CIS courses at Spectrum, there are numerous other courses available to students on line.

10. Charter School Updates & Training

This item will be addressed at the July 19, 2012 meeting of the Spectrum Board of Directors.

11. Previously Tabled Items

Board Workshop Meeting:

The Board discussed at length the need for an additional Board Workshop to discuss topics relating to board governance, board goals, board calendar and committee structure that were not addressed at the last Board Workshop meeting. Two possible dates were suggested – Saturday, July 14, 2012 and Saturday, July 28, 2012 from 8:00 a.m. – 1:00 p.m. Dawn Sorenson will poll the Board to see which date will work best and will let everyone know when a date has been decided.

12. Recognition of the Brenda Schulze

Mr. Lucas and the entire Board thanked Ms. Schulze for her steadfast and loyal service to the Board for the past two years, and the significant contributions she has provided. Thank you, Brenda, we will miss you!

13. Seating of Directors

Mr. Lucas welcomed Don Stauffer, newly elected Board Member, and Mike Wiyninger, re-elected member, to the Board.

14. Election of Board Officers – all nominations were taken from the floor.

BOARD TREASURER: Board member Eric Bubna was nominated for the position of Board Treasurer. On a motion duly made and seconded, Rogers/Wiyninger, the Spectrum High School Board of Directors unanimously elected Eric Bubna to the position of Board Treasurer.

Following discussion, it was determined that the remaining officer position elections should be tabled until all members of the Board could be present. On a motion duly made and seconded, Stauffer/Rogers, the Spectrum High School Board of Directors unanimously approved to table the remaining officer elections until the next meeting of the Board.

15. Next Meeting Agenda Input

- Officer Elections
- Point Break presentation by Kim Emerson
- Athletic Budget Update

16. Miscellaneous

None



17796 Industrial Circle NW ■ Elk River, MN 55330
Phone: 763-241-8703 ■ Fax: 763-633-1380
www.spectrumhighschool.org

17. Adjournment

On a motion duly made and seconded, Rogers/Wyninger, the Spectrum High School Board of Directors unanimously adjourned the meeting at 8:45 p.m.

Board Secretary Certification, Eric Bubna