

Board Minutes

Date: December 15, 2011
Scheduled Time: 5:30 PM
Attendance:

Position	Committee Member	Arrive	Depart
Chair	Dave Lucas	Present	
Vice-Chair	Mike Wiyninger	Present	
Treasurer	Brenda Schulze	Present	
Secretary	Eric Bubna	Absent	
Member	Sara Peloquin	Absent	
Member	Rob Rogers	Present	
Member	Kerry Jerred	Present	
Ex-Officio	Vanessta Spark	Present	6:15 PM
Ex-Officio	Patty Jorris	Absent	
Advisor	Rick Peterson	6:05 PM	

1. Meeting called to order with quorum present at 5:30 PM
2. Reading of Mission and Vision Statement by Mike Wiyninger
3. Approval of Consent Agenda consented and minutes consented
 - a. Changes to the agenda:
 - i. Approval of the new long range budget projection added under budget report per recommendation of Schulze.
 - ii. Consideration of change of date to the January meeting will be handled under miscellaneous per recommendation by Rogers
 - iii. Consideration of adding a parent volunteer to take minutes will be handled under miscellaneous per recommendation by Lucas
 - iv. Consideration of adding a board workshop date will be handled under miscellaneous per recommendation of Lucas
 - b. Motion by Wiyninger to approve the consent agenda along with the minutes from November 17, 2011 meeting. Second by Schultz passed by voice vote.
4. Directors Report
 - a. Motion by Schultz to accept the report, seconded by Wiyninger passed by voice vote.
5. Auditors report
 - a. Tom Hodnefield, CPA from Tautges Redpath, Ltd. gave a summary of the audit
 - b. Deana Bondy brought in popcorn!
 - c. Motion by Rogers to approve the auditor's report seconded by Wiyninger, passed by voice vote
6. Public Input
 - a. No input
7. Old Business
 - a. Facilities Update

- i. Sound issues between the rooms – the ductwork fixes have been completed and they are waiting for input from Spectrum
 - ii. Echoes in the first floor classrooms – contractor has come out and done readings. We are trying to determine if it was a design issue or a building issue. We also need to find out what to do with the information. Report is in but we have not analyzed it yet.
 - iii. Occupancy issue in the music room – occupancy is 49, but we asked it to support 60 – 70. The door in the room needs to be changed. Waiting for the owner and designer to work this out.
 - iv. Soccer field – Field installation company inspected the excavators work and it was terrible. We had to complain to the excavators to get it done right. The excavators came back and got everything right.
 - v. Heating and cooling – the heat distribution is so bad that it is unbearable. Thermostats have been replaced, but distribution is still a problem
 - vi. Several small things are still ongoing
 - vii. Had fields discussion regarding the future of potentially 2 new fields
 - viii. Discussed the current fitness/wrestling facility and the long term feasibility of it
8. Board recessed the meeting at 7:10 and reconvened at 7:15.
9. New Business
 - a. Bus transportation policy amendments
 - i. Schulze motions to approve the amended bus transportation policy second by Wiyninger passed by voice vote.
 - b. Q-comp budget changes
 - i. Rogers motions to approve the 2011-2012 Q-comp budget second by Jerred passed by voice vote.
 - c. Booster Club Committee
 - i. Going to focus on bigger items that will be cross-sport. Things like large expenditures that would be important but not necessarily essential.
 - ii. Looking into finding sponsors, members, etc.
 - d. Marketing Committee
 - i. Initial meeting in January
 - e. Nominating Committee discussion
 - i. 6 members on the committee. Brenda Schulze will be chair. Meet on November 25
 - ii. By consensus, the board agreed to move the elections to April
 - iii. By consensus, the board agreed to set the date of the annual meeting in late march
 - f. Volunteer Committee
 - i. Initial meeting next week
10. Budget Report
 - a. Jerred motions to approve the finance committee minutes seconded by Wiyninger passed by voice vote.
 - b. Wiyninger motions to approve the November financial statements seconded by Jerred passed by voice vote.
 - c. Schulze motions to approve the revised 2011-2012 revised Long Range Budget #1 seconded by Jerred passed by voice vote.
11. Miscellaneous



17796 Industrial Circle NW ■ Elk River, MN 55330
Phone: 763-241-8703 ■ Fax: 763-633-1380
www.spectrumhighschool.org

- a. The board encourages the adding of a parent or staff member to take minutes during board meetings.
 - b. Discussion of moving the January board meeting to the 18th since it is homecoming. Dave Lucas will contact the members scheduled to attend to see if that is possible.
 - c. Discussion picking a date for a board workshop. Dave will send out an email to check on potential dates.
12. Next meeting agenda items
- a. Discuss agenda for the board workshop.
13. Rogers motions to adjourn the meeting at 9:27 PM seconded by Jerred passed by voice vote.