

THE FOUR CRITERIA
Spectrum High School Chapter
Junior National Honor Society, National Honor Society



The four criteria are Scholarship, Leadership, Service and Character

The student who possesses **Scholarship**:

- *Has a minimum grade point average of 3.667 for NJHS, and 3.4 for NHS.*

The student who exercises **Leadership**:

- Is resourceful in proposing new problems, applying principles and making suggestions.
- Demonstrates initiative in promoting school activities.
- Exercises positive influence on peers in upholding school ideals.
- Contributes ideas that improve the civic life of the school.
- Is able to delegate responsibilities.
- Exemplifies positive attitude.
- Inspires positive behavior in others.
- Demonstrates academic initiative.
- Successfully holds school offices or positions of responsibility; conducts business effectively and efficiently; demonstrates reliability and dependability.
- Is a leader in the classroom, at work and in other school or community activities.
- Is thoroughly dependable in any responsibility accepted.
- Is willing to uphold scholarship and maintain a loyal school attitude.

The student who **Serves**:

- Volunteers and provides dependable and well organized assistance, is gladly available and is willing to sacrifice to offer assistance.
- Works well with others and is willing to take on difficult or inconspicuous responsibilities.
- Cheerfully and enthusiastically renders any requested service to the school.
- Is willing to represent the class or school in inter-class and inter-scholastic competition.
- Does committee and staff work without complaint.
- Participates in some activity outside of school, for example, Girl Scouts, Boy Scouts, church groups, volunteer services for the elderly, poor, or disadvantaged.
- Mentors persons in the community or students at other schools.
- Shows courtesy by assisting visitors, teachers and students.

The student of **Character**:

- Takes criticism willingly and accepts recommendations graciously.
- Consistently exemplifies desirable qualities of behavior (cheerfulness, friendliness, poise, stability).
- Upholds principles of morality and ethics.
- Cooperates by complying with school regulations concerning property, programs, office, hall, etc.
- Demonstrates the highest standards of honesty and reliability.
- Regularly shows courtesy, concern and respect for others.
- Observes instructions and rules, is punctual and faithful both inside and outside the classroom.
- Have powers of concentration, self-discipline and sustained attention as shown by perseverance and application to studies.
- Manifest truthfulness in acknowledging obedience to rules, avoiding cheating in written work and showing unwillingness to profit by the mistakes of others.
- Actively helps rid the school of bad influences or environment.



Spectrum High School National Junior Honor Society

To: National Junior Honor Society Candidates

With the first semester of the 2016-2017 school year completed, we will now be looking at possible candidates to join the National Junior Honor Society (NJHS). Membership in the NJHS is a privilege. To be considered for membership into the NJHS, a student needs to exhibit excellence in academics and leadership, display honorable and admirable character, and demonstrate a commitment to service and good citizenship. Members will be required to attend periodic meetings to discuss service opportunities for our community, as well as to conduct other business as it relates to NJHS.

Items needed to be considered for candidacy:

- Candidate must be in 6th grade (second semester) through 8th grade.
- Candidate must have a 3.667 cumulative grade point average.
- Candidate must submit the *Letter of Intent* to the front office by the due date of **Friday, February 17, 2017** – no later than 3:30 p.m.
- Candidate must ask one teacher to complete the attached Faculty Letter of Recommendation form and share with them that it must be turned into the front office by the teacher no later than Wednesday, March 15, 2017 at 3:30 p.m.
- *Note: As a courtesy, please ask the teacher whom you want to complete the Faculty Letter of Recommendation form no later than Wednesday, March 8, 2017. Though asking after this date is not prohibited, please be aware that you are displaying a tremendous lack of respect toward the recommender and their personal time, lack of responsibility, and poor time management skills. Also, you will most likely not receive an excellent recommendation as otherwise could have been.*
- Candidate must completely fill out the *Candidate Information Packet*, and submit it to the front office by the due date **of Wednesday, March 15, 2017** – no later than 3:30 p.m.

If you have any questions, please contact Mr. Remick at kremick@spectrumhighschool.org. If you are in grade 6, please contact Mr. Leland at mleland@spectrumhighschool.org with questions.

Thank you!

HELPFUL CHECK LIST!

- Turned in my Letter of Intent by Friday, February 17, 2017 no later than 3:30 p.m. to the front office.
- Asked a teacher to complete the Faculty Letter of Recommendation form no later than Wednesday, March 8, 2017.
- Completed and signed, in its entirety, the Candidate Information Packet and turned it in to the front office by March 15, 2017 at 3:30 p.m.. **IMPORTANT: All areas MUST be completed and all signatures MUST be obtained on the form. Failure to do so will result in an immediate disqualification.**



REQUIREMENTS/LETTER OF INTENT Spectrum High School Chapter National Junior Honor Society

National Junior Honor Society Membership is an honor bestowed upon the individuals who have and maintain excellent Character, Leadership, Scholarship and Service. With your membership come certain expectations and requirements.

- Return the Form of Intent by Friday, February 17, 2017 by 3:30 p.m. Failure to return the Form of Intent by February 17th at 3:30 p.m. will make an individual ineligible for consideration.
- Complete the Candidate Information Packet no later than Wednesday, March 15, 2017 by 3:30 p.m.
- Ask **one** faculty member to fill out the Faculty Letter of Recommendation form and remind them that it must be turned in to the front office by Wednesday, March 15, 2017 at 3:30 p.m. NOTE: The content of the form is confidential and will not be seen by you.
- **NO LATE ENTRIES WILL BE ACCEPTED. NO EXCEPTIONS.**

**Complete the Form of Intent below and return it to
the office by Friday, February 17, 2017 by 3:30 p.m.**

I understand the requirements of the Spectrum High School Chapter of the National Junior Honor Society will require additional time and commitment.

- Yes, I want to be considered as a potential NJHS member. I understand my completed forms must be submitted to the front office no later than Wednesday, March 15, 2017 at 3:30 pm.
- No, I realize I cannot make the commitment required of NJHS.

Name _____ Grade _____

Signature _____ Date _____



Spectrum High School National Junior Honor Society

Candidate Information Packet

Directions: Please complete all sections. Type or print all information and submit it by the published deadline. Do not be modest. Every bit of information will be used by the Faculty Council to assist with the fair consideration of your candidacy during the selection process.

Completion and submission of this form does not guarantee selection. Should you have questions about this form, please contact Mr. Remick. kremick@spectrumhighschool.org. If you are in grade 6 and have a question, please contact Mr. Lealand at mleland@spectrumhighschool.org. The Candidate Information Packet and 1 Letter of Recommendation form is due no later than: **Wednesday, March 15, 2017 by 3:30 p.m.** to the front office. **Please Note:** The cut-off date to **request** the letter of recommendation form from a teacher is one week **PRIOR** to the due date, which will be Wednesday, March 8, 2017.

I. Administrative Information

Name _____ Grade _____

II. Leadership Roles-

List all elected or appointed leadership positions or other positions of responsibility held in school, community, or work activities. Only those positions in which you were responsible for directing or motivating others should be included (e.g., elected officer for the student body, class, or club; committee chair person; team captain; newspaper editor; or other community leader). Please include the name of the adult responsible for supervising your leadership in each position.

Leadership Role	Grade Level(s)	Activity/Organization	Supervising Adult

III. Service Activities-

List service activities in which you have participated. These can be individual or group service projects done either in or out of school. Generally service activities are done for or on behalf of others (not including immediate family members) for which no compensation (monetary or otherwise) has been given. Please ask an adult supervisor who can verify your participation in each activity to sign on the appropriate line, and also list the estimated number of hours you invested while performing this service.

Activity	Grade Level(s)	Hours of Service	Supervising Adult (signature)

IV. **Other Student Activities-**

List all other school-based activities (not noted above) in which you have participated in school. Include clubs, teams, musical groups, etc., and any significant accomplishments in each.

Activity	Grade Level(s)	Accomplishments

V. **Other Community Activities-**

List other community activities in which you have participated and note any major accomplishments in each. These should be any activities outside of school in which you participated for the betterment of your community (e.g., religious groups, clubs sponsored outside of school, Boy or Girl Scouts, community art endeavors, etc.). Do not repeat participation already listed above. Please include the name of the adult supervisor of each activity.

Community Activity	Grade Levels(s)	Hours	Accomplishments	Supervising Adult

VI. **Work Experience, Recognition, and Awards-**

Though not a specific criterion for membership, please list below any job experiences, honors, or recognition that you have received that support your candidacy for membership in the Honor Society. Work experience may be paid or volunteer.

Job, Recognition, or Award	Grade Level(s)	Group or Activity	Hours (if applicable)	Supervising Adult

VII. **Signatures**

I understand that completing and submitting this form does not guarantee selection into the Honor Society. I attest that the information presented here is complete and accurate. If selected, I agree to abide by the standards and guidelines of the chapter and to fulfill all of my membership obligations to the best of my ability.

Student Signature _____ Date _____

I/we have reviewed the full Candidate Information Packet provided to us by the chapter. In addition, I/we have read the information submitted by my son/daughter on this form and can verify that it is true, accurate, and complete.

Parent Signature _____ Date _____

Method of contact:

Parent email: _____

Parent phone number: _____

The chapter requests this information so that we can notify you regarding important details. Return completed form to the front office no later than **Wednesday, March 15, 2017 by 3:30 p.m.**

**SHS NATIONAL JUNIOR HONOR SOCIETY
LETTER OF RECOMMENDATION
Faculty Member**

Name of Applicant: _____ Class of _____

Name of Person Filling Out Letter: _____

Class Taught: _____ School Year: _____

Please circle where appropriate along the continuum.
Please use discretion when filling this form out.

10=outstanding 6=average 4=unacceptable 1=totally unacceptable

Leadership

Initiative	10	9	8	7	6	5	4	3	2	1
Responsibility/Reliability	10	9	8	7	6	5	4	3	2	1
Degree of Involvement	10	9	8	7	6	5	4	3	2	1
Problem Solving	10	9	8	7	6	5	4	3	2	1

Character

Integrity	10	9	8	7	6	5	4	3	2	1
Emotional Maturity	10	9	8	7	6	5	4	3	2	1
Honesty	10	9	8	7	6	5	4	3	2	1
Peer Relations	10	9	8	7	6	5	4	3	2	1

Additional Comments:

Is this person an appropriate candidate for NJHS?

5 **4** **3** **2** **1**
 Absolutely Possibly NO

Signature of Person Filling Out Form Date

**** Please return to the main office by 3:30 pm on Wednesday, March 15, 2017.****
Late recommendations will NOT be considered.
Content of recommendation will not be shared with the applicant.